

DIRECTIONS FOR COMPLETING THE QUILT ENTRY REGISTRATION FORM FOR QUILT CELEBRATION 2023

IMPORTANT DEADLINES

October 16 All quilts must be pre-registered for the show. Entry form(s) and fees must be postmarked no later than **October 16, 2023**
Mail forms and fees to:
Lisa Cole-Welby, 495 Hauxwell Drive, Lake Orion, MI 48362

November 1 Hand deliver pre-registered entries to the **First United Methodist Church, 6363 Livernois, Troy, MI 48098 on Wednesday, November 1, 2023**

ENTRY REQUIREMENTS

- OCQG reserves the right to refuse entries that do not meet its requirements or to reclassify any entry.
- Quilts entered in any previous OCQG Quilt Celebration may not be submitted.
- All entries must be clean, in good condition, constructed of fabric, contain three layers, and be quilted.
- Each entry **must be labeled with the name of the entrant.**
- Crazy quilts, Yo-Yo quilts, Antique quilts and Cathedral Window quilts will be accepted.
 - Hanging Sleeves are not required.

PRIZES

- OCQG Member Choice Award - \$50.00
- Viewer Choice Award - \$50.00

ENTRY FEES

- Checks or money orders in US currency only. Include payment for entry fee(s) with Registration Form(s). Make check payable to: Oakland County Quilt Guild.
- Foreign entrants must assume all customs responsibilities.
- Entry fees are non-refundable.
- Member Entries - \$5.00
- Non-Member Entries - \$6.00
- Youth Entries – No Fee

INSURANCE

- For insurance purposes, a color photo of the entry must be received. The preferred method for the photo would be to e-mail it to welby_lisa@comcast.net Please include your name and quilt name in the subject line. If you do not have access to e-mail, photos no larger than 4"x6" must be sent with your registration.
- Accepted quilts should be insured through the owner's individual insurance company. OCQG will insure each quilt against a major catastrophe from the time we receive the quilt until it arrives back to the owner as follows:

INSURANCE MAXIMUMS

Length + width less than 60" \$100 maximum
Length + width between 60" – 120" \$200 maximum
Length + width greater than 120" \$250 maximum

ARRIVALS AND RETURNS

UPS Entries – If you are not able to drop off your quilt in person, we will accept quilts that are shipped. **Please contact Lisa Welby at welby_lisa@comcast.net** if you plan on sending a quilt. **SHIPPED ENTRIES MUST BE RECEIVED BY October 21, 2023.**

LATE ENTRIES will NOT be accepted.

- Shipped entries will be accepted from UPS only.
- Put your name and address on a 3x5 card inside the fabric sack containing your entry. Put the sack in a plastic bag. Put the plastic bag in a sturdy carton and use strapping tape to close. Do not pack box with loose Styrofoam peanuts.

UPS Returns

- Entries will be returned in the same box and packing.
- When you ship your entry, enclose in an envelope: A **PRE-PAID SHIPPING LABEL**
- Quilt will be shipped within a week of the closing of the show.
- Remember that UPS cannot deliver to US Postal Box numbers.

Hand Delivered Entries

- Pre-registered, hand-delivered entries should be brought to **First United Methodist Church, 6363 Livernois, Troy, MI 48098 on Wednesday, November 1, 2023, between 3 and 6 pm.**
- Please plan to spend some time with us when you drop off the entries. Time is needed to check paperwork and verify the condition of the quilts.

Pick-ups

- Entries will be released for personal pick-up **between 4:00 p.m.-5:00 p.m. on Saturday, November 4, at the First United Methodist Church, 6363 Livernois, Troy, MI 48098 (Show location).**
- A photocopy of the entry form must be presented for quilt pick-up. The person receiving the items will sign for all entries.

QUILT ENTRY REGISTRATION FORM FOR QUILT CELEBRATION 2023

A separate form must be completed for each entry. Photocopies of this form are acceptable.
PLEASE KEEP A COPY OF THIS FORM TO BRING WITH YOU WHEN YOU PICK UP YOUR QUILT!

ENTRY INFORMATION

Please refer to accompanying directions for completing this registration form.

Name _____
E-mail address _____
Address _____
City _____ State _____
Zip _____ Phone () _____

Quilt Title _____

Quilt Size (No Hanging Sleeve Required)

Length _____ Width _____

INSURANCE VALUE (see instructions) \$ _____

ENTRY FEE _____ \$5.00 Member
 _____ \$6.00 Non-Member

Checks payable to Oakland County Quilt Guild
Entries must be postmarked by October 16, 2023.

A photo of your quilt must accompany entry.

___ E-mailed to welby_lisa@comcast.net

ARRIVALS AND RETURNS

****Preferred method

___ Attached (no larger than 4x6, digital photos
printed on plain paper are acceptable)

Please indicate below the method by which
entry will be delivered and returned.

_____ Deliver via UPS
_____ Return by UPS
_____ Hand Deliver to **First United Methodist Church,
6363 Livernois, Troy, MI 48098**
_____ Will pick up at end of show at the show location
**First United Methodist Church,
6363 Livernois, Troy, MI 48098**
(Bring a copy of this form for each quilt being picked up)

Name of person picking up quilt if other than the quilt
entrant _____

AGREEMENT

I have read the entry requirements and agree to abide by the rules
and decisions of Oakland County Quilt Guild. I understand that
OCQG and the First Congregational Church will take every
precaution to protect my quilt(s) during the event but cannot be
held responsible for acts of God beyond their control. I give
permission for my quilt(s) to be photographed and the photos used
in any publication related to the event.

Signature _____

Date _____

Show Committee Use Only

Entry # Assigned _____
Date Form Received _____
Total # of Entries submitted _____
Fees Received: _____
Entry Received and accepted _____
Date Returned _____
Walk-in Returned to _____
Signature _____
Released by _____

QUESTIONS? [Contact Lisa Cole-Welby at 248.505.2246](tel:248.505.2246) or welby_lisa@comcast.net

Please complete information for quilt label and/or show catalog

Entrant's Name _____

Entry Made by _____

Entry Quilted by _____

City _____ State _____ Year Entry Made _____

Title of Entry _____

Brief Description _____

Pattern Used _____ Pattern Designed by _____